



**CORNWALL &
ISLES OF SCILLY**
LOCAL ENTERPRISE PARTNERSHIP

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MINUTES of a Meeting of the Cornwall and Isles of Scilly Local Enterprise Partnership held in the B1 Beacon Place, Victoria Offices, Station Approach, Victoria, St Austell, PL26 8LG on Wednesday 25 July 2018 commencing at 10.00 am.

Present: - Mark Duddridge (Chair)
Professor Mark Goodwin (Vice-Chair)

John Acornley, Frances Brennan, Simon Caklais, Lucy Edge, Bob Egerton CC, Frances Grottick, Steve Jermy, Emmie Kell, Paul Massey, Adam Paynter Cc, Gordon Seabright, Roland Tiplady, Sarah Trethowan and Andrew Williams.

Officers and Support team: - Glenn Caplin, Kate Kennally, Tim Bagshaw, Greg Slater, Theo Leijser, Jonathan Eddy, Geraldine Baker, Jason Clark, Carol Bransgrove, Emma Coad.

Warren Ralls – LEP Network

Apologies for absence: - Directors: Louise Rowe, Phil Seeva CC, and David Walrond.

WELCOME AND INTRODUCTIONS

(Agenda No. 1)

The Board welcomed to the meeting Glenn Caplin, recently appointed LEP Chief Executive and Warren Ralls, from the LEP Network.

The Chair advised that Agenda Item 6.2 (Investment and Oversight Panel Update) contained exempt information and therefore it would be appropriate to exclude the Press and Public for this item.

Apologies for absence had been received from Louise Rowe, Phil Seeva CC and David Walrond. The Board was informed that Louise Rowe had intended to participate in the Board meeting via teleconference, however, given the available facilities it was not considered that this was going to be possible.

DECLARATIONS OF INTEREST

(Agenda No. 2)

The following declarations of interest were expressed:

Lucy Edge advised that she had an interest in Agenda Item No. 5.2 (Spaceport Update) due the Satellite Applications Catapult having been working with some spaceport teams. She advised that she would not take part in any related discussion on that item.

Bob Egerton CC and Adam Paynter advised that they would have an interest in Agenda Item No. 5.2 (Spaceport Update) due to Cornwall Council being the land owners.

Mark Goodwin advised that he would have an interest in any agenda items which related to the University and that he would not take part in any related discussions involving the University.

LEP BOARD (16 MAY 2018)

(Agenda No. 3)

Minutes

(Agenda No. 3.1)

It was agreed that the minutes of the meeting held on 16 May 2018 were a true and accurate record subject to the following amendments: -

Page 9 – apostrophes to be removed where they had been used incorrectly;

Page 9 – 6th paragraph – the word 'Authority' to be deleted and replaced with 'Authorities'.

Action Summary

(Agenda No. 3.2)

Actions confirmed at the meeting on 16 May 2018, details of which were noted together with a summary of outstanding actions.

The Board was updated on the current position in relation to the outstanding actions.

In regard to Action 9 the Board was informed that work was ongoing in relation to this action and it had been considered more appropriate for an item to be included on the agenda for the September Board meeting.

ELECTION OF VICE CHAIR

(Agenda No. 4)

In accordance with written procedures as detailed in the Articles of Association, nominations had been sought for the election of a Vice-Chair. The Board was advised that one nomination had been received for Professor Mark Goodwin.

There being no further nominations, the Board agreed that:

Decision: Professor Mark Goodwin be elected Vice-Chairman of the Local Enterprise Partnership Board

STRATEGIC MATTERS

(Agenda No. 5)

Chair Update

(Agenda No. 5.1)

The Chair provided a verbal update on the current position in regard to the UK Shared Prosperity Fund and Local Industrial Strategy. He commented that further clarification was required regarding the operation of these areas of work.

He commented that a presentation on Employment and Skills from the team and Enterprise Advisor Network had been included on the agenda for later in the meeting.

Since the last Board meeting an announcement had been made regarding Spaceport Cornwall; a paper on this item had been circulated with the agenda and the updated position would be presented by Miles Carden from Spaceport Cornwall at agenda item 5.2.

The Chair advised that he had had productive meetings with James Brokenshire and Greg Clark. Steve Jermy had also attended a constructive meeting with the Energy Minister, Claire Perry MP in London this month. The Chair reiterated his thanks to George Eustice MP for the arrangements made in relation to the meeting with Claire Perry MP.

He further advised that as LEP Chair he had been asked to meet with the Prime Minister; this was considered to be a good indication of the vital role of LEPs driving the economy.

The Chair referred to the recent appointment of Glenn Caplin as LEP CEO, commenting that this would provide an opportunity for the LEP to optimise opportunities moving forwards.

In regard to the role of the LEP moving forwards there was work to be undertaken aligning the 10 Opportunities and New Frontiers documents, development of the Local Industrial Strategy. He commented that there were a number of things happening that could have an impact for LEP Board Directors.

On behalf of the Board he expressed appreciation and thanks to those Board Directors who would be standing down before the end of the year. The activities supported and representation provided by Andrew Williams (Rural), Roland Tiplady (Construction) and Sarah Trethowan (SMEs) would need to be replaced once they had departed.

Spaceport Update
(Agenda No. 5.2)

Miles Carden (Spaceport Cornwall) attended for this item.

The Board considered a report prepared by Miles Carden (Spaceport Cornwall) regarding activity associated with Spaceport Cornwall. The Board was provided with an update on the current position in regard to Spaceport Cornwall which had progressed since the preparation of the Board papers. The Board was informed that the position was moving on a daily basis.

An announcement had been made at Farnborough International Airshow 2018 that Virgin Orbit would operate exclusively in Cornwall from Spaceport Cornwall. A Memorandum of Understanding between Cornwall Council and the Virgin Group of Companies was also signed at Farnborough with the aim of ensuring early satellite launch capability in 2021. The Board was informed that Virgin Orbit was a small satellite launch system and would be utilising a specially adapted Boeing 747-400.

The horizontal launch Spaceport Cornwall would complement the vertical launch Spaceport announced for Scotland.

The Chair referred to the extensive work required to make the announcement a reality and the benefits that Spaceport Cornwall could bring to the economy.

In response the questions raised by the Board Directors regarding Spaceport Cornwall, the Board was advised that:

1. Miles Carden outlined the role of the LEP moving forwards. He advised that the Spaceport Cornwall bid had to date been led by the LEP, and that there was a market making piece of work to be undertaken. Reference was made to the recommendation in the report for a contribution of £150,000 for the Spaceport core team costs up to the end of September, 2018.
2. The CC CEO advised that the role of Cornwall Council moving forwards would be to progress the grant call alongside Virgin Orbit and Spaceport Cornwall team; work to scope and define infrastructure requirements; develop interest in Spaceport Cornwall ready for a 2021 launch; develop links with the satellite sector along with the LEP sector lead on Space.
3. There were no specifics regarding the £2m funding call available from government yet it would provide an opportunity for Spaceport

- Cornwall to gather a significant amount of funding to enable work to be undertaken with industry specialists.
4. From a commercial perspective there was work to be undertaken to understand the nature of the commercial agreement between Virgin Orbit and Spaceport Cornwall in relation to issues such as the likely level of launches and impact on Cornwall Airport Newquay and Operators.
 5. Since the announcement regarding Spaceport Cornwall companies were showing an interest in Cornwall.
 6. Spaceport Cornwall would provide an asset to both Newquay and Cornwall.
 7. Virgin Orbit had expressed an interest in the Newquay site as it would cater for certain types of satellite launch demand and cater for the different locations of satellites. Virgin Orbit had recognised that there was a demand for the small satellite launch market .
 8. Government support for Spaceport Cornwall had been necessary to ensure regulatory compliance, support for the export of technology from the USA to UK and provision of seed fund for infrastructure.
 9. The Spaceport announcement would have positive benefits for the Enterprise Zone and be the catalyst for the ambitions of young people in Cornwall.
 10. Following the Spaceport announcement, Skyrora had chosen Cornwall for its first rocket engine test.
 11. The Board was informed that from an industry perspective feedback on the stand at the Farnborough International Airshow had been very good.
 12. Work to collaboratively get a supply chain in place was critical;
 13. In regard to the governance arrangements the Board was informed that this piece of work required further assessment.
 14. In regard to the wider benefits of the space industry in Cornwall including the capture and utilisation of downstream data, and working with industry, academic and other representatives, the Board was advised that the Head of LEP Governance and Operations was undertaking a piece of work focussing on this area. Reference was made to the availability of resources to move this forwards.
 15. The Board noted that the £2m funding call was subject to a Business Case.

The LEP CEO congratulated Miles Carden and the Spaceport team for the work undertaken to secure the partnership with Virgin Orbit. The request for a grant of £150,000 to support the Spaceport core team costs up to end September 2018 had been accommodated within existing budgets. He advised that over the next few weeks work would be done to confirm governance and resource availability to compete in the market. This would be reported to the Board.

The Chair thanked Miles for attending.

Decision: the CIOs LEP provide a grant of £150,000 to support the Spaceport core team costs up to end September 2018.

Local Industrial Strategy

(Agenda No. 5.3)

The Board considered a report prepared by the Head of LEP Governance and Operations. The report outlined the LEPs position regarding the development of a Local Industrial Strategy (LIS) based on meetings held in June, early July with BEIS and Cities and Local Growth Unit and Localis roundtable with local partners had further added to thinking on the development of the LIS and the issues for consideration.

The Head of LEP Governance and Operations advised that the Ministerial Review had identified the need for all LEP areas to produce a LIS. As detailed in the report, there were three 'trailblazer' LEP areas currently developing a LIS. In regard to the development of a LIS for CIoS LEP it was considered that the 10 Opportunities /New Frontiers platform would give Cornwall and Isles of Scilly the basis for the developing a LIS. Details were provided of the next steps over the next six months to assess current evidence and what further evidence was required and to also develop links with co-design partners in Cornwall and Isles of Scilly across academic, business and community. There were key themes and cross cutting themes coming through already which would be explored.

The Board was informed that a small initial project group had been formed from the LEP and Cornwall Council to shape the delivery of the project and that wider stakeholders would be involved as early as possible.

In ensuing discussion the LEP Board Directors and Officers referred to the following points: -

1. The links between the Local Industrial Strategy and UK Shared Prosperity Fund were outlined to the Board;
2. The recent announcement that the current European Structural and Investment 2014-2020 programme period and allocation would now be covered until 2020 would provide a bridging opportunity with the UK Shared Prosperity Fund;
3. Whilst the CIoS LEP was not one of the 'trailblazer' LEP areas requests had been made to be part of next batch of supported LEPs;
4. The Whitehall representative commented that consultation on the UK Shared Prosperity Fund was expected later in the year. In relation the LIS the Board was advised that MHCLG were encouraging LEPs to move forwards with the implementation. In regard to the next wave, he confirmed that two South West areas had been selected. He confirmed that he would continue to support the CIoS LEP going forwards.
5. In regard to employment and skills, there appeared to be a lot of discussion regarding skills, however, it was frustrating that enough emphasis was not being place on the labour shortage, it was felt that this was an area that could be strengthened in the LIS;

6. It was important that given the work already undertaken that timeframes were not missed and that the project could be moved quicker than the six month deadline;
7. The Whitehall representative stressed the importance of prioritising and focusing on key areas to attract the attention of Ministers; he also suggested making contact with Heart of the South West LEP to look at joint opportunities.
8. The Whitehall representative reiterated the need for clear prioritisation within New Frontiers, it was recognised that the 10 Opportunities document had three clear initial priorities – Creative, Space and Energy. In regard to the LIS it should be constructed to support the LEP and partners approach to the Shared Prosperity Fund.
9. The Head of LEP Governance and Operations advised that there may be a need to commission additional work on the LIS.
10. The importance of working with other partners was emphasised, including universities.

The Board noted the developing approach to the Local Industrial Strategy and committed to producing a draft LIS as soon as possible.

LEP Network

(Agenda No. 5.4)

A briefing note had been circulated with the aim of providing the LEP Board with an overview of the LEP Review, in the context of continued support by government for LEPs (referencing the recent Council of LEP Chairs held with the Prime Minister), and the background the role of the LEP Network.

Warren Ralls (LEP Network) outlined the role of the LEP Network and the importance of public and private sector partnerships.

He referred to the LEP Review which was important in the context of the Industrial Strategy and the design of the future local growth funding (UK Shared Prosperity Fund).

He confirmed that government had now published details of the LEP Review and proceeded to outline the main areas, with specific reference to the following headlines:

- Every LEP to have a Local Industrial Strategy in place by 2020;
- LEPs to produce an Annual Delivery Plan by April 2019;
- LEPs to have a maximum of 20 Board Directors, two-thirds being from the private sector;
- A minimum of a third of Board Directors to be women;
- LEP Chairs to meet with the Prime Minister on an ongoing basis;
- LEPs to have access to a senior government sponsor;
- Newly appointed Board Directors to receive an induction and training;
- Chairs to be appointed for a fixed term;

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- Scrutiny function from Cornwall Council;
- LEPs to hold an Annual General Meeting;
- LEPs to be open and transparent;
- Geography – removal of overlaps;
- Clearly defined roles in Mayoral areas.
- Additional funding to be made available to LEPs to support strengthened responsibilities

The Board was advised that the timescale for the implementation of the review was tight with completion of a plan for implementation of the Review and confirmation of that plan to Government being required by October 2018, however, some of the areas highlighted in the review had already been addressed by the LEP, or were not relevant.

In ensuing discussion the LEP Board Directors and Officers referred to the following points: -

1. The LEP Review would provide an opportunity to strengthen the role of LEPs and should be seen as positive;
2. The government was offering £20m over a two year period to assist LEPs. The £20m funding pot had been provided by government to ensure LEPs have appropriate governance in place and implementation of the LEP Review;
3. The LEP Review was the government's way of recognising the importance of LEPs; every LEP would operate under a similar government framework;
4. The Annual Delivery Plan would provide government with measures on LEP performance;
5. In regard to delivery and governance the LEP had already undertaken a lot of work to improve those measures;
6. The LEP Review would provide an opportunity to set out locally what the LEP would do;
7. The LEP Review had highlighted the need for the LEP to provide an independent "secretariat". However this needed to be defined further;
8. As a result of the LEP Review the LEP may want to think about boundaries and how to respond to the request for proposals to change geography;
9. The outcome of the LEP Review would need to be implemented by October 2018;
10. In addition to the 20 Board Directors the LEP would have the ability to co-opt up to 5 additional representatives for a time limited period to address sector specifics.

The Board thanked Warren Ralls for attending the meeting.

Employment and Skills Update
(Agenda No. 5.5)

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Stacey Sleeman (People and Prosperity Manager, Cornwall Council) and Carrie Holmes (Lead Enterprise Coordinator, Cornwall Council) attended for this item.

The Board considered a report prepared by Paul Massey and The People and Prosperity Manager. The report outlined the progress of the Employment and Skills Board (ESB) since it was re-shaped in 2017, with the first formal meeting taking place in January 2018.

The People and Prosperity Manager provided the Board with a presentation on the progress of the ESB as detailed in the report, with specific reference to the following:

- Review of the governance structure of the ESB;
- Reference to the audit of the existing devolution deal which had been undertaken and submitted to the Cornwall Council devolution team;
- Role of the ESB in relation to European funding and key role in ensuring an evidence base for the UK Shared Prosperity Fund;
- Reference to targeted apprenticeship programmes;
- Details of the £460k Innovation Fund which had been confirmed until March 2020;
- David Rodda, Economic Growth Manager had provided an update on the UK Shared Prosperity Fund as the first 'Hot Topic' for the ESB; lunch and learn sessions would be made available in advance of ESB meetings;
- Proposed opt-in arrangements offered by the Education and Skills Funding Agency (ESFA).

The Lead Enterprise Coordinator provided the Board with a presentation on the Cornwall and Isles of Scilly Enterprise Adviser Network with reference to the following areas:

- Enterprise Adviser Network team members;
- Areas covered by the team members;
- Enterprise Adviser recruitment, sector gaps, EAs and company size;
- Comparison between CloS and national picture;
- Details of return on the investment;
- Careers and enterprise fund areas of work;
- Details of Gatsby benchmarking;
- Average compass scores;
- Evidence base;
- Breakdown of sector work experience and gender comparisons;
- CloS careers hub investment;
- Proposals moving forwards regarding the Careers Hub including; alignment with the careers hub, LEP buy in, driving consistency and quality, strategic planning, digital encounter measuring.

In ensuing discussion the LEP Board Directors and Officers referred to the following points: -

1. Reference was made to the need for Enterprise Advisers to fill gaps in the agri -food and marine sectors;
2. Reference was made to the recent announcement regarding the creative sector deal;
3. It was acknowledged that there were areas that required further exploration;
4. It was commented in regard to working with partners across the LEP border;
5. The SEND category was particularly important; the role of Cornwall Council regarding SEND and how gaps could be filled was outlined; together with the development of greater linkages with disadvantaged families;
6. In regard to the marine sector it was commented that the Ambassador network could be approached to fill the gap;
7. Employment and skills had been a success story of the devolution deal; it was important to ensure the success story continued and successful work reflected in the Local Industrial Strategy;
8. Reference was made to the South West Institute of Technology and its work centred around the delivery of STEM skills; it was likely that work would be undertaken with Truro and Penryn College to plan courses on satellite supply chain;
9. Reference was made to the opportunity to work with the Creative Task Group;
10. The Employer Led Skills Group and Pathways to Employment Group were 2 sub-groups of the ESB which would focus on objectives 1-4 in the Employment and Skills Strategy.

The Board thanked the People and Prosperity Manager and Lead Enterprise Coordinator for attending the meeting.

The Board noted the report and the progress to date and acknowledged the latest visualisations of targets tabled at the meeting.

PERFORMANCE AND ASSURANCE

(Agenda No. 6)

Governance Update

(Agenda No. 6.1)

The Board considered a report prepared by the Head of LEP Governance and Operations which sought to provide the Board with a governance update since the last Board meeting and highlighted the key issues.

The Head of LEP Governance and Operations outlined the report advising that arising from the announcement regarding the LEP Review that the third recommendation in the report should be withdrawn until the implications of the LEP Review were fully understood.

The Board was advised that following feedback at the last meeting, the LEP Executive had reviewed the reporting templates and had included a

key issues box, with the relevant RAG rating. This would enable any key issues to be highlighted to the Board more prominently and allowed for escalation of red risks to the corporate risk register as necessary.

Separate reports covering 2018/19 Operational Plan Progress for Business, People, Place and Cross Cutting had been prepared and included as items for information on the agenda.

A revised risk register was appended to the report, following feedback at the May Board meeting, the LEP Executive had reviewed the risk register and had produced a revised format.

In regard to the 2018/19 budget, appended to the report, the Board was advised that the budget relating to Growth Deal spend would be covered in more detail as part of Agenda Item 6.2.

In ensuing discussion the LEP Board Directors and Officers referred to the following points: -

1. Concern was expressed regarding some of the information being presented to the Board in the risk register;
2. In regard to the Growth Deal this matter had now been escalated;
3. Reference was made to the changes within the budget; it was suggested that a column could be included to monitor any changes;
4. Reference was made to the roles and responsibilities in respect of the budget and the specific details regarding responsibility across the LEP Board and LEP Executive;
5. Details of the formal and informal sub groups were highlighted;
6. Risk management was crucial and how it was captured was important;
7. Reference was made to collaboration across other LEPs.

In response to the concerns expressed by the Board, the LEP CEO commented that moving forwards there was a need for the Board to work through the LEP Review and to discuss the areas of concern in regard to the risk register and budget as a priority. It was agreed that the Director away day would be arranged to consider the implementation plan for the LEP Review and also to address the feedback captured at the meeting.

Decision:

1. **The Board approved the revised Director representation on the various Boards and Sub Groups following a review by the LEP Nominations Committee;**
2. **The LEP CEO to set up a meeting with Board Directors to work through the LEP Review and to clarify roles and responsibilities of the LEP Board and Executive ready for implementation in October, 2018.**

Action 1: The LEP CEO to arrange a Director away day to consider the implementation plan for the LEP Review and also to address Director feedback.

Sarah Trethowan left the meeting at 2.40pm.

EXCLUSION OF PRESS AND PUBLIC

It was agreed that, the press and public be excluded from the meeting during consideration of the following business on the grounds that they would be likely to involve the disclosure of exempt information of the following description: -

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Investment and Oversight Panel Update (verbal update)

(Agenda No. 6.2)

The Board received an update from Head of Investment and Growth in regard to the Growth Deal spending in 2018/19 and 19/20.

During the discussion Board Directors noted the current position regarding the Growth Deal and the proposed way forward.

RE-ADMISSION OF PRESS AND PUBLIC

It was agreed by the Board that the press and public be re-admitted to the meeting.

Enterprise Zones Board Update

(Agenda No. 6.3)

The Board considered a report prepared by the Investment and Growth Client Manager, Cornwall Council. The report sought to provide the Board with an update on activity associated with Cornwall's Enterprise Zones and highlighted key issues.

The Head of LEP Operations and Governance outlined the report and drew particular attention to the red RAG rating in relation to the pace of development on Enterprise Zones. The RAG rating had been discussed by the Enterprise Zone Board, this was a matter of concern for the EZ Board and an action was being put in place to address the issue.

The Head of Investment and Growth drew attention to the site specific updates in relation to Aerohub, Goonhilly Earth Station and Marine Hub Cornwall.

In the ensuing discussion reference was made to discussions with A&P Falmouth regarding Falmouth Marine, provision of grow on space linked to

Pool Innovation Centre, Annex 1 agricultural production and use of DEFRA as voice to government.

The Board noted the challenges associated with converting enquiries and interest in EZ sites into new development and growth due to failure in commercial property market.

It was agreed to have a more detailed discussion on the EZ sites should be provided at a future LEP Board.

Action 2: The LEP CEO to include an item at a future LEP Board to discuss the EZ sites in more detail.

Sector Advisory Groups (verbal update)

(Agenda No. 6.4)

The Board received verbal updates from the Sector Advisory Group representatives, as follows: -

Creative

Emmie Kell, advised that the Creative Industries Taskforce had established an action plan at its inaugural meeting in March with a market focus for 2018 on markets, assets, investment and goal. Details were provided of the market opportunities including reference to screen based sector development, immerse technology, cultural tourism, games/gamification and the creative bridge. Reference was made to a successful bid into Creative Cluster AHRC funds and partner bid with Goonhilly. She referred to the development of a Sector Deal.

The Board was advised that the July meeting had provided an update on progress with the plan, aligned to the Industrial Strategy and Creative Industries Sector Deal opportunities. The July meeting had focussed on Sector Finance/Investment opportunities and challenges developing Creative Industry synergies with opportunities landscape, through CIOS Investment Fund and (ERDF) Access to Finance.

Details of the key finance challenges and opportunities in the creative industry sector were outlined to the Board. Reference was made to the outputs and the focus for the next Taskforce meeting scheduled for 23 October, 2018.

The Board was advised that Michael Ellis MP, had made a recent visit to the County and that the Tate, St Ives had won Museum of the Year.

Emmie Kell thanked Warren Ralls for providing contacts at the Department for Culture, Media and Sport.

Energy

Steve Jermy, made reference to the Energy Advisory Group meeting which had recently meet, the Board noted the progress of the Group and the need for a wider conversation.

In regard to Offshore Wind projects, the Board was advised that BEIS were trying to achieve 30gw by 2030, it was commented that this would only be achieved by deploying in the south west to ensure a geographical grid balance.

He advised that both he and the Chair had recently met with local MP's and spoken at the Westminster Energy & Transport Forum on 17 July, 2018 to make a pitch for offshore wind. On 18 July 2018 a meeting had been held with Claire Perry MP, following which she had asked for a submission to be made to her.

He thanked both the Chair and George Eustice MP for their input at the meetings.

Space

Lucy Edge, confirmed that in regards to Space up to date information had been provided as part of the Spaceport Cornwall item earlier in the meeting.

The Whitehall representative commented that the LEP had a role to play in spaceport partnerships, there was currently an opportunity to influence the LEP role; however, the window of opportunity was closing.

The Head of LEP Governance and Operations commented that the recent meeting with the UK Space Agency had been useful.

Lucy Edge, urged the Board to talk to Satellite Applications Catapult and that she would excuse herself from those discussions to prevent any conflicts of interests.

Emmie Kell left the meeting at this point.

Communications and Press/PR Update (Agenda No. 6.5)

The Board noted the progress of the communication team and its outputs.

ITEMS FOR INFORMATION (Agenda No. 7)

2018/19 Operational Plan Progress - Business, People, Place and Cross Cutting (Agenda No. 7.1)

The Board noted the overall progress against the Business, People, Place and Cross Cutting sections of the Operational Plan.

Key messages from Board discussion and decisions (verbal)

(Agenda No. 7.2)

The Chair provided the board with details of the key messages arising from the Board discussions which included the following:

- Spaceport Cornwall - next steps in terms of governance arrangements, resources and marketing.
- Local Industrial Strategy – disappointed not to be in the second phase of Government support, but support proposals to begin now to develop the Cornwall and Isles of Scilly LIS in detail.
- Ministerial review – workshop to be arranged to discuss the implementation plan in detail which needs to be submitted by the end of October 2018.
- Employment and skills update – ensure that this is fed into the LIS.
- Enterprise Zone Board update – to have a more detailed discussion on the EZ sites at a future LEP Board meeting.

Any other business

(Agenda No. 7.3)

Isles of Scilly Visit by HRH Prince Charles

The CEO of the Council of the Isles of Scilly advised that HRH Prince Charles had visited the Isles of Scilly last week. He expressed his appreciation to Andrew Williams for this involvement in the visit.

Business Feature Financial Times

The Board was advised that there would a feature on 'Business in Cornwall' in the Financial Times. Reference was made to a successful feature in the Sunday Times recently.

The meeting ended at 3.00 pm.

[The agenda and reports relating to the items referred to above are attached to the signed copy of the Minutes].