

Cornwall and Isles of Scilly LEP, Governance and Reporting Structure

Thriving Businesses who Excel

<p style="text-align: center;">LEP Board</p> <ul style="list-style-type: none"> • Purpose: To lead and set the strategic direction for the Local Enterprise Partnership and its business and economy supporting activities. • 2019 Dates: <ul style="list-style-type: none"> - Main Board: January, March, May, July, September, November • Chair: Mark Duddridge • Lead Officers: Glenn Caplin / Tim Bagshaw • Secretariat: Carol Bransgrove, Debbie Osborne, Emma Coad <p><u>Sub Group overview:</u> To involve partners and increased private sector input in developing, delivering and monitoring activity within each of the Vision 2030 themes – appropriateness of governance structure to be reviewed at the start of each calendar year and adapted as necessary.</p> <p>Overview of governance structure and reporting process: Tim Bagshaw / Carol Bransgrove</p>	<p>Nominations Committee</p> <ul style="list-style-type: none"> • <u>Purpose:</u> Oversee Director recruitment and attendance at internal / external committees and groups • <u>Board Director Chair:</u> Mark Duddridge – Mark Goodwin, Emmie Kell, Bob Egerton • Lead Officer and Secretariat: Carol Bransgrove / Debbie Osborne • ToR: Yes <hr/> <p>Audit and Assurance Committee</p> <ul style="list-style-type: none"> • <u>Purpose:</u> Oversee financial reporting, internal controls and risk, audit, Assurance Framework • <u>Board Director Chair:</u> Louise Rowe - Mark Goodwin and David Walrond • Lead Officer and Secretariat: Carol Bransgrove / Debbie Osborne • ToR: Yes <hr/> <p>Investment and Oversight Panel</p> <ul style="list-style-type: none"> • <u>Purpose:</u> Assess, monitor, report on LEP investment – and incorporate Local Transport Board agenda • <u>Board Director Chair:</u> Mark Duddridge – Lucy Edge, Mark Goodwin, Bob Egerton, Fran Grottick • Lead Officers: Jordan Whaley • <u>Decision/Report:</u> Decide on, monitor GD1,2,3, + other investments – Quarterly monitor to May, Sep, Nov, Mar LEP Boards + funding decisions endorsement • Secretariat: Jordan Whaley • ToR: Yes
<p>Accountable Body – Section 151 overview and scrutiny of LEP activity, assurance and compliance on behalf of Government and management of legal, financial, HR services on behalf of the LEP Company</p> <p>Cornwall Council Overview and Scrutiny - Board Director: Mark Duddridge – Lead Officers: Glenn Caplin / Tim Bagshaw</p>	

Direct Report Sub Groups – Action, monitor and report on LEP priorities and Investment – delegated authorities on investment

<p style="text-align: center;">Enterprise Zone Board</p> <ul style="list-style-type: none"> • <u>Purpose:</u> With land owner partners oversee development and impact of Enterprise Zone sites • 2019 Dates: Feb, April, June, Aug, Oct, Dec • <u>Board Director Chair:</u> Steve Jermy – Mark Duddridge • Lead Officer: Ian Mackelworth / Jordan Whaley • <u>Decision/Reporting:</u> Delegated lead on funding and direction of EZ approach – report on progress and impact to each LEP Board • Secretariat: Clare Connaughton • ToR: Yes 	<p style="text-align: center;">Employment and Skills Board</p> <ul style="list-style-type: none"> • <u>Purpose:</u> To oversee and take forward the E&S Strategy and roadmap of priorities, including Enterprise Advisers • 2019 Dates: Feb, April, June, Aug, Oct, Dec • <u>Board Director Chair:</u> Paul Massey • Lead Officer: Stacey Sleeman / Claire Harris • <u>Decision/Reporting:</u> Delegated lead on funding and direction of E&S Strategy – report on progress and impact to each LEP Board • Secretariat: Debbie Osborne • ToR: Yes
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Primary Action Groups – 10 Opportunities and Communications

Energy Industry Advisory Group <ul style="list-style-type: none"> Purpose: To provide an industry led approach to supporting the development of the sector in CloS and increase private sector input to the work of the LEP 2019 Dates: tbc Board Director Chair: Steve Jermy (<i>group in development – other Board membership to be included here after first meeting</i>) Lead Officer: Caroline Carroll Reporting: Update, progress and impact paper to LEP Board Secretariat: tbc ToR: To be determined 	Space Industry Advisory Group <ul style="list-style-type: none"> Purpose: To provide an industry led approach to supporting the development of the sector in CloS and increase private sector input to the work of the LEP 2019 Dates: tbc Chair: Tim Bagshaw Lead Officer: Tim Bagshaw Reporting: Update, progress and impact paper to LEP Board – part of LEP CEO report Secretariat: Debbie Osborne ToR: Yes 	Creative Industry Advisory Group <ul style="list-style-type: none"> Purpose: To provide an industry led approach to supporting the development of the sector in CloS and increase private sector input to the work of the LEP 2019 Dates: tbc Board Director Chair: Emmie Kell Lead Officer: Nathan Cudmore Reporting: Update, progress and impact paper to LEP Board – part of LEP CEO report Secretariat: Ria Kingcome-Baker ToR: to be determined 	Communications Advisory Panel <ul style="list-style-type: none"> Purpose: To advise and support Executive Team to build good business profile for the LEP and its agenda 2019 Dates: Jan, March, May, July, Sept, Nov Board Director Chair: Gordon Seabright, Lucy Edge Lead Officer: Matt Silver Reporting: Report to each Board Secretariat: ToR: Yes 	Construction Strategy Steering Group <ul style="list-style-type: none"> Purpose: To provide an industry led approach to the development of the sector and implementation of Construction Strategy. 2019 Dates: tbc Board Director Chair: Simon Caklais Lead Officer: Tim Bagshaw Reporting: Update, progress and impact paper to LEP Board – part of LEP CEO report Secretariat: Debbie Osborne ToR: To be determined
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Board Represented – Supporting and Influencing other local and national economy supporting activity

Cornwall and Isles of Scilly Leadership Board Board – Mark Duddridge Executive – Glenn Caplin Board Report – Chair’s Update	Place Board Board – Emmie Kell, Gordon Seabright Executive – Matt Silver Board Report – Significant Item Report Devolution Board – Mark Duddridge / Mark Goodwin Executive – Glenn Caplin Board Report – Significant Item Report	Island Futures Board Board – Mark Duddridge Executive – Tim Bagshaw Board Report – Chair’s Update IOS Transport Board Board – Mark Duddridge Executive – Tim Bagshaw Board Report – Chair’s Update
CDC Overarching Contract Management – Iain Mackelworth (including Enterprise Zone above)		
Growth Hub, Skills Hub Management Group Board – Louis Mathers Executive – Nathan Cudmore Board Report – Significant Item Report	Invest In Cornwall Steering Group Board – tbc Executive – Tim Bagshaw Board Report – Significant Item Report	CloS Investment Fund / Shared Prosperity Fund Board – John Acornley Executive – Nathan Cudmore Board Report – Significant Item Report
LEP CEO and Chairs (National and South West) Board – Mark Duddridge Executive – Glenn Caplin Board Report - Chairs Update or Significant Item Report	LEP National Rural, Creative Industries Groups Board – Emmie Kell Executive – Tim Bagshaw / David Rodda / Nathan Cudmore Board Report - Significant Item Report	ITI Board Board – Mark Duddridge / Frances Brennan and Robert Camp Executive – Tim Bagshaw / Nathan Cudmore Board Report
Great South West Board – Mark Duddridge, Gordon Seabright (Chair, Tourism task & finish group) Executive – Glenn Caplin / Tim Bagshaw Board Report – Significant Item Report	Innovate UK and South West Cross LEP MOU Board – Mark Goodwin Executive – Nathan Cudmore Board Report – Significant Item Report	LEP South West Energy / South Coast Marine Board – tbc Executive – Caroline Carroll / Tim Bagshaw Board Report - Significant Item Report