

Cornwall and Isles of Scilly LEP, Governance and Reporting Structure

Thriving Businesses who Excel

<p style="text-align: center;">LEP Board</p> <ul style="list-style-type: none"> • Purpose: To lead and set the strategic direction for the Local Enterprise Partnership and its business and economy supporting activities. • 2021 Dates: <ul style="list-style-type: none"> - Main Board: March, July, September, November • Chair: Mark Duddridge • Lead Officers: Glenn Caplin-Grey / Nathan Cudmore • Secretariat: Carol Bransgrove, Debbie Osborne, Emma Coad <p><u>Sub Group overview:</u> To involve partners and increased private sector input in developing, delivering and monitoring activity within each of the Vision 2030 themes and Local Industrial Strategy – appropriateness of governance structure to be reviewed at the start of each calendar year and adapted as necessary.</p> <p>Overview of governance structure and reporting process: Nathan Cudmore / Carol Bransgrove</p>	<p>Nominations Committee</p> <ul style="list-style-type: none"> • <u>Purpose:</u> Oversee Director recruitment and attendance at internal / external committees and groups • <u>Board Director Chair:</u> Mark Duddridge – Mark Goodwin, Emmie Kell, Tim Dwelly • Lead Officer and Secretariat: Carol Bransgrove / Debbie Osborne • ToR: Yes <p>Audit and Assurance Committee</p> <ul style="list-style-type: none"> • <u>Purpose:</u> Oversee financial reporting, internal controls and risk, audit, Assurance Framework • <u>Board Director Chair:</u> Lisa Oakes - Mark Goodwin, David Walrond, Louis Mathers • Lead Officer and Secretariat: Carol Bransgrove / Nathan Cudmore / Debbie Osborne • ToR: Yes <p>Investment and Oversight Panel</p> <ul style="list-style-type: none"> • <u>Purpose:</u> Assess, monitor, report on LEP investment – and incorporate Local Transport Board agenda • <u>Board Director Chair:</u> Mark Duddridge – Mark Goodwin, Tim Dwelly, Fran Grottick, Louis Mathers, John Acornley • Lead Officers: Jordan Whaley • <u>Decision/Report:</u> Decide on, monitor GD1,2,3, + other investments – Quarterly reports to LEP Board + funding decisions endorsement • Secretariat: Debbie Osborne • ToR: Yes
<p>Accountable Body – Section 151 overview and scrutiny of LEP activity, assurance and compliance on behalf of Government and management of legal, financial, HR services on behalf of the LEP Company</p> <p>Cornwall Council Overview and Scrutiny - Board Director: Mark Duddridge – Lead Officers: Glenn Caplin-Grey / Nathan Cudmore</p>	

Direct Report Sub Groups – Action, monitor and report on LEP priorities and Investment – delegated authorities on investment

<p style="text-align: center;">Enterprise Zone Board</p> <ul style="list-style-type: none"> • <u>Purpose:</u> With land owner partners oversee development and impact of Enterprise Zone sites • 2021 Dates: February, April, June, October, December • <u>Board Director Chair:</u> Steve Jermy – Mark Duddridge • Lead Officer: Ian Mackelworth / Jordan Whaley • <u>Decision/Reporting:</u> Delegated lead on funding and direction of EZ approach – report on progress and impact to each LEP Board • Secretariat: Clare Connaughton • ToR: Yes 	<p style="text-align: center;">Employment and Skills Board</p> <ul style="list-style-type: none"> • <u>Purpose:</u> To oversee and take forward the E&S Strategy and roadmap of priorities including Enterprise Advisers and Skills Advisory Panel (SAP) requirements • 2021 Dates: February, April, June, October, December • <u>Board Director Chair:</u> Frances Brennan – Clare Parnell (Vice Chair) • Lead Officer: Stacey Sleeman • <u>Decision/Reporting:</u> Delegated lead on funding and direction of E&S Strategy and SAP requirements – report on progress and impact to each LEP Board • Secretariat: Debbie Osborne • ToR: Yes
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	<p>CloS Digital Skills Partnership</p> <ul style="list-style-type: none"> • <u>Purpose:</u> to coordinate and develop digital skills initiatives to meet the needs of local economies and communities. • <u>Lead Officer:</u> Stacey Sleeman • <u>Reporting:</u> update and progress paper to the Employment and Skills Board. • <u>Secretariat:</u> • <u>ToR:</u> Yes
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Primary Action Groups – Emerging Local Industrial Strategy priorities and 10 Opportunities

<p>Energy Industry Advisory Group</p> <ul style="list-style-type: none"> • <u>Purpose:</u> To provide an industry led approach to supporting the development of the sector in CloS and increase private sector input to the work of the LEP • 2021 Dates: tbc • <u>Board Director Chair:</u> Steve Jermy (group in development – other Board membership to be included here after first meeting) • Lead Officer: Caroline Carroll • <u>Reporting:</u> Update, progress and impact paper to LEP Board • Secretariat: tbc • ToR: To be determined 	<p>Data and Space Industry Advisory Group</p> <ul style="list-style-type: none"> • <u>Purpose:</u> To provide an industry led approach to supporting the development of the sector in CloS and increase private sector input to the work of the LEP • 2021 Dates: tbc • <u>Chair:</u> Mark Goodwin • Lead Officer: Nathan Cudmore • <u>Reporting:</u> Update, progress and impact paper to LEP Board – part of LEP CEO report • Secretariat: Debbie Osborne • ToR: Yes 	<p>Creative Industries Task Force</p> <ul style="list-style-type: none"> • <u>Purpose:</u> To provide an industry led approach to supporting the development of the sector in CloS and increase private sector input to the work of the LEP • 2021 Dates: tbc • <u>Board Director Chair:</u> Emmie Kell • Lead Officer: Tamzyn Smith • <u>Reporting:</u> Update, progress and impact paper to LEP Board – part of LEP CEO report • Secretariat: • ToR: to be determined 	<p>Rural Sub Group</p> <ul style="list-style-type: none"> • <u>Purpose:</u> To provide an industry led approach to supporting the development of the sector in CloS and increase private sector input to the work of the LEP. • 2021 dates: monthly • <u>Board Director Chair:</u> Clare Parnell • Lead Officer: David Rodda • <u>Reporting:</u> Update, progress and impact to LEP Board – part of LEP CEO report • ToR: 	<p>Communications</p> <ul style="list-style-type: none"> • LEP Board Champion: Poppy Naylor 	<p>Construction Client Group</p> <ul style="list-style-type: none"> • <u>Purpose:</u> To provide an industry led approach to the development of the sector and implementation of Construction Strategy. • 2021 Dates: tbc • <u>Board Director Chair:</u> tbc • Lead Officer: Stacey Sleeman • <u>Reporting:</u> Update, progress and impact paper to LEP Board – part of LEP CEO report • Secretariat: • ToR: Yes
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Board Represented – Supporting and Influencing other local and national economy supporting activity

<p>Cornwall and Isles of Scilly Leadership Board Board – Mark Duddridge Executive – Glenn Caplin-Grey Board Report – Chair’s Update</p>	<p>Town Deal Boards Penzance Town Deal Board – Emmie Kell St Ives Town Deal Board – Poppy Naylor Camborne Town Deal Board – Mark Duddridge Truro Town Deal Board – David Walrond</p>	<p>Island Futures Board Board – Mark Duddridge Executive – Nathan Cudmore Board Report – Chair’s Update</p>
	<p>Devolution Board – Mark Duddridge / Mark Goodwin Executive – Glenn Caplin-Grey Board Report – Significant Item Report</p>	<p>IOS Transport Board Board – Mark Duddridge Executive – Nathan Cudmore Board Report – Chair’s Update</p>
<p>CDC Overarching Contract Management – Iain Mackelworth (including Enterprise Zone above)</p>		<p>CloS Investment Fund / Shared Prosperity Fund Board – John Acornley Executive – Nathan Cudmore Board Report – Significant Item Report</p>
<p>Growth Hub, Skills Hub Management Group Board – Louis Mathers, David Walrond</p>	<p>Invest In Cornwall Steering Group Board – tbc</p>	

<p>Executive – Nathan Cudmore Board Report – Significant Item Report</p>	<p>Executive – Nathan Cudmore Board Report – Significant Item Report</p>	
<p>LEP CEO and Chairs (National and South West) Board – Mark Duddridge Executive – Glenn Caplin-Grey Board Report - Chairs Update or Significant Item Report</p>	<p>LEP National Rural, Creative Industries Groups Board – Emmie Kell Executive –David Rodda / Nathan Cudmore Board Report - Significant Item Report</p>	<p>ITI Board Board – Mark Duddridge / Frances Brennan and Poppy Naylor Executive – Nathan Cudmore Board Report</p>
<p>Great South West Board – Mark Duddridge, Gordon Seabright (Chair, Tourism task & finish group) Executive – Glenn Caplin-Grey / Nathan Cudmore Board Report – Significant Item Report</p>	<p>Innovate UK and South West Cross LEP MOU Board – Mark Goodwin Executive – Nathan Cudmore Board Report – Significant Item Report</p>	<p>LEP South West Energy / South Coast Marine Board – tbc Executive – Caroline Carroll Board Report - Significant Item Report</p>