



**OFFICE USE**

Date received:

Initials:

## Cornwall and Isles of Scilly Local Enterprise Partnership

### Application for LEP Investment

#### 1. Background

<b>Name of Project</b>	
<b>Project Description (max 150 words)</b>	

#### 2. Applicant

<b>Applicant Name</b>	
<b>Applicant Address</b>	
<b>Name of Directorate, (if Cornwall Council)</b>	Choose an item.
<b>Contact Name</b>	
<b>Contact Position</b>	
<b>Email</b>	
<b>Telephone</b>	
<b>Mobile</b>	



### 3. Milestones

Use the blank rows for any other notable milestone targets.

A start and end date must be provided as a minimum.

Milestones	
Start date	Click here to enter a date.
	Click here to enter a date.
	Click here to enter a date.
End date	Click here to enter a date.

### 4. LEP Sub Group support

If your application for investment has been considered at one of the LEP's Sub Groups which cover the above Strategic Priorities, please provide details.

Sub Group	Date discussed	Outcome/Comments
Choose an item.	Click here to enter a date.	

### 5. Procurement

**Please use the box below to tell us how you intend to procure the services/goods relevant to this application.**



## 6. Strategic Priorities

Please specify which LEP Strategic Priority (SP) and Key Intervention the project/programme/work contributes to by marking the appropriate box or boxes:

For further details please go to the [LEP Strategy Economic Plan](#)

SP	Key Intervention		✓
Future Economy	FE1	Newquay Cornwall Airport, Aerohub, Goonhilly	<input type="checkbox"/>
	FE2	Renewable Energy – technology and generation	<input type="checkbox"/>
	FE3	Agri-food & agri-tech, food sustainability & innovation	<input type="checkbox"/>
	FE4	E-health & smart homes	<input type="checkbox"/>
	FE5	Digital economy	<input type="checkbox"/>
for Growth Business	GB1	Bespoke business 'Growth Hub'	<input type="checkbox"/>
	GB2	Targeted and bespoke business support to those with potential to grow	<input type="checkbox"/>
	GB3	Grow on' and work space supply	<input type="checkbox"/>
	GB4	Expanding market reach to export products and services	<input type="checkbox"/>
	GB5	Creating a step change in business innovation culture	<input type="checkbox"/>
for Conditions Growth	CG1	Strategic and intra connectivity and infrastructure	<input type="checkbox"/>
	CG2	Isles of Scilly infrastructure for growth	<input type="checkbox"/>
	CG3	Housing: Right homes, right place.	<input type="checkbox"/>
	CG4	Skills, talent & raising aspirations	<input type="checkbox"/>
	CG5	Creating community capacity & resilience	<input type="checkbox"/>



## 7. Quantifiable Outputs/Impacts

Please set out what the outputs/impacts of your project will be as a direct result of LEP investment based on the targets set out in the Strategic Economic Plan.

SP	LEP Target	Number	Target date
<b>Future Economy</b>	New business in identified smart specialization area and within Green and Marine Industry		Click here to enter a date.
	New high paid jobs		Click here to enter a date.
	Increase in renewable energy production		Click here to enter a date.
	New products, processes or services		Click here to enter a date.
	Participants involved in high level/future economy based skills training		Click here to enter a date.
<b>Growth for Business</b>	Existing enterprises supported		Click here to enter a date.
	New enterprises supported		Click here to enter a date.
	Jobs created		Click here to enter a date.
	Companies co-operating with research institutions		Click here to enter a date.
	Enterprises with new to market products		Click here to enter a date.
	Enterprises with new to firm products		Click here to enter a date.
	Participants involved in skills training		Click here to enter a date.
<b>Conditions for Growth</b>	Air connectivity		Click here to enter a date.
	Superfast broadband – new properties receiving		Click here to enter a date.
	Superfast broadband – businesses supported in exploiting growth opportunities		Click here to enter a date.
	Increase in rail passengers (%)		Click here to enter a date.
	Increase in bus passengers (%)		Click here to enter a date.
	Additional enterprises accessing ICT products/services		Click here to enter a date.
	Taking part in skills for work training		Click here to enter a date.



## 8. Project Expenditure

Item		Amount (£s)
Capital		
	<b>Total Capital Expenditure</b>	
Revenue		
	<b>Total Revenue Expenditure</b>	
<b>Grand Total</b>		

## 9. Project Funding

Funding Source		Amount (£s)
Public Funding		
	<b>Total public funding</b>	
Private Funding		
	<b>Total private funding</b>	
<b>Grand total (same as total costs from Section 8)</b>		

## 10. Annual Funding Profile

Source	2016/17	2017/18	2018/19	2019/20	2020/21
LEP Investment					
Total (inc above)					



## 11. Delivery partners

Involvement of other organisations/partners	
Partner/ Organisation	Formal agreement in place (Yes/No)
	Choose an item.
	Choose an item.
	Choose an item.
	Choose an item.

## 12. Risks

What are the main risks facing your programme/project/work?	
Risk	Mitigation in place

## Certificate

I certify that the entries in this form, accompanying details and any other supporting documents enclosed are, to the best of my knowledge and belief, correct and the investment applied for is the minimum required for the programme/project/work to proceed as described.

I am not aware of any reason why the programme/project/work may not proceed or be delayed other than those reasons declared and the commitment can be made within the timescales indicated.

I can confirm that the project will meet statutory and regulatory standards and will adhere to the Equality Act 2010.

I understand that if the application is not complete in all relevant detail and every aspect, including this section, it may be rejected.

<b>Name (BLOCK CAPITALS)</b>	
------------------------------	--



<b>Position</b>	
<b>Organisation</b>	
<b>Signature</b>	
<b>Date</b>	

**FOR OFFICE USE ONLY**

<b>Decision</b>	
<b>Signature</b>	
<b>Date</b>	
<b>Comments/Conditions</b>	

<b>Date applicant informed of outcome</b>	
<b>Signature/Initials</b>	



## Additional Notes

The application is to secure LEP investment in a programme/project/work and as such the activity should contribute to the **Strategic Economic Plan**.

All other avenues of funding must have been looked at prior to making a request to this budget.

All proposals must meet the following:

1. Accord with the LEP's aims, objectives and priorities;
2. Quantify the outputs and detail clear and attainable targets;
3. Quantify the total project costs and the source(s) of matching funding, highlighting the request from the LEP;
4. Provide good value for money as assessed by cost per job criteria and other selection and priority criteria including additionality, integration, partnership, private sector and other contributions, and leverage;
5. Ensure that an exit strategy is in place and any future ongoing financial liability is considered as part of the project plan;
6. Only deal with reputable organisations with appropriate legal status i.e. public organisations, registered charities, voluntary and community groups;
7. All LEP investments should make a positive contribution to equality of opportunity for all.

The LEP cannot invest in the full range of programmes/projects/work coming forward. Therefore, it is necessary for the LEP to prioritise how funds will be allocated to ensure that objectives are achieved.

## Submitting Your Application

All applications must be signed and dated and returned to:

Debbie Osborne  
Cornwall and Isles of Scilly LEP  
PO Box 723  
Pydar House  
Pydar Street  
Truro  
TR1 1XU

Email: [dosborne@cioslep.com](mailto:dosborne@cioslep.com)

**For more general information about the LEP:**

[Cornwall and Isles of Scilly Local Enterprise Partnership](#)