

Date: Thursday 28 November 2013

Time: 10.00 to 15.00

Venue: St Austell Brewery

			Lead	Action required
Main Board Business				
1.	1000	Welcome and Introductions	Chris P	
2.		Apologies for absence		
3.	1005	Declarations of interest		
4.	1000	Smart Grids		
		Jonathan Adey, Chris Ingram, Stuart Farmer, Suzanne Bond attending	Chris P	<ul style="list-style-type: none"> Report and agree next steps
5.	1030	Minutes from previous meeting		
		<ul style="list-style-type: none"> Action Sheet 	Chris P	<ul style="list-style-type: none"> Note progress
6.	1100	Growth Deals and EU Update		
		Jon Bright, Emily Kent, Glenn Caplin, Clare Salmon attending	Chris Sandra	<ul style="list-style-type: none"> Presentation on growth deals Report and EU update including opt in discussion
7.	1145	Other Board Business		
		<ul style="list-style-type: none"> Review of LEP 18 month business plan CDC reports including RGF 5 interest Letters of Support 	Chris P/ Sandra	<ul style="list-style-type: none"> For information and discussion For information and discussion Support/not support
8.	1215	Finance Update	Robert/ Sandra	
	1245	(LUNCH TO BE SERVED)		

9.	1315	Away Day Summary <ul style="list-style-type: none"> • Notes of Away Day • Future Structure Report • New Director recruitment 	Chris P	<ul style="list-style-type: none"> • Discuss Board Report • Agree Director Role Profile
10.	1415	Business Engagement: <ul style="list-style-type: none"> • Making a difference to Business Growth in Cornwall and Scilly 	Simon	<ul style="list-style-type: none"> • Discuss Board report
	1455	Any other Business		
	1500	Date of next meeting 23 January venue tbc		

CORNWALL & ISLES OF SCILLY

LOCAL ENTERPRISE PARTNERSHIP

CORNWALL AND ISLES OF SCILLY LOCAL ENTERPRISE PARTNERSHIP

MINUTES of a Meeting of the Cornwall and Isles of Scilly Local Enterprise Partnership held at Foot Anstey, High Water House, Malpas Road, Truro, TR1 1QH on Wednesday 11 September 2013 commencing at 9.30 am.

Present: - Chris Pomfret (Chairman)
Chris Loughlin (Vice-Chairman)

Gaynor Coley, Robert Davey, Tom French CC, Julian German CC, Dudley Mumford IOS, John Pollard CC, Gavin Poole, Richard Reed, Simon Tregoning, Andrew Williams

Officers and Support Team: - Jon Bright (to item 5), Glenn Caplin, Jason Clark, Emma Coad, Emily Kent, Judith Hann, Simon Hooton, Phil McVey, Diana Mompoloki, Mel Richardson, Sandra Rothwell

Apologies for absence: - Anne Carlisle and Roland Tiplady

WELCOME AND INTRODUCTIONS

(Agenda No. 1)

LEP64 The Chairman welcomed everyone to the meeting, in particular he welcomed Jason Clark, Simon Hooton and Judith Hann.

APOLOGIES FOR ABSENCE

(Agenda No. 2)

LEP65 Apologies for absence had been received from Anne Carlisle and Roland Tiplady.

DECLARATIONS OF INTEREST

(Agenda No. 3)

LEP66 There were no declarations of interest.

MINUTES FROM PREVIOUS MEETING

(Agenda No. 4)

LEP67 It was agreed that the minutes of the meeting held on 24 July 2013 were a true and accurate record, subject to the following amendments:-

Minute No. LEP48.1 – Cornwall and Isles of Scilly LEP Submission to Government

The last paragraph of the above item be amended to delete the words “proposed governance arrangements” to be replaced with the word “governance proposals”;

Minute No. LEP 56 – Appointment of New Board Directors

Action 1 be amended to “The Company Secretary be requested to make appropriate filings at Companies House”, and

Minute No. LEP 58 – EU Investment Strategy

The inclusion of the following agreed point which had been omitted from the list of Actions:-

Action: the sum of £25 million be earmarked for community led-projects, with funding available across all of Cornwall and the Isles of Scilly.

Action Sheet

(Agenda No. 4.1)

LEP67.1 A summary of actions confirmed at the meeting held on 24 July 2013 had been circulated, details of which were noted, together with a summary of outstanding actions. The Board were informed of the following updates.

Action 1 – Companies House filings for new directors – Completed

Action 2 – EU – SIF. Completed (It was noted that Action 2 should be amended to reflect the amendment to the minutes which should have included the additional point that the sum of £25 million be earmarked for community led-projects, with funding available across all of Cornwall and the Isles of Scilly)

Action 3 – Indicative 13/14 budget - Completed

Action 4 - Financial Accountability/Protocols – Robert Davey advised that suggested financial management structures between the LEP and the Council were being progressed.

Action 5 - LEP Financial Management – Robert Davey advised that it would be necessary to seek advice from a private sector accountant on the tax

and legal implications of the LEP following the proposal submitted by the Council's Assistant Head of Finance at the last Board meeting.

The Board was advised that Bishop Fleming had submitted a quote for the work which the Chair and executive team considered to represent good value. Rob Davey confirmed that the time he invested in connection with the preparation of the accounts would not be chargeable.

Sandra Rothwell said that this quote had been accepted by the LEP in its capacity as a not for profit company to provide services to that company rather than by the Council which had specific procurement processes that needed to be followed.

The Board agreed that Bishop Fleming be appointed to provide accounting advice in accordance with the quote provided.

Action 6 – Constitution - Completed

Action 7/8 – Board Evaluation survey - Completed

Action 9 – Board "Away Day" - In progress. The Board was advised that a Board "Away Day" had been diarised for 24 October 2013 and that further details of the content of the day would be forwarded to Board Directors.

Action 10 – London Office - In progress. The Board agreed to carry over this Action in the absence of Roland Tiplady. The Board was advised that Roland Tiplady was continuing to work with Lucy Hunt on the options for a London Office.

Action 11 – Superfast Cornwall performance and risk review – Completed. Sandra Rothwell updated the Board on the current position regarding the regarding the delivery of Superfast Cornwall.

Action 12 – Letter of Support - Completed

Action 13 – LEP management meetings – Completed. The Board was advised that the first management meeting was scheduled to be held on 23 October, 2013. It was agreed that a key requirement of these meetings was the ability to have a 'dial up' facility for Board Directors who were unable to attend the meetings.

Action 1: Mel Richardson agreed to ensure that facilities were available for 'dial up' at LEP Management Meetings.

WHITEHALL SPONSOR UPDATE

(Agenda No. 5)

LEP68 Jon Bright attended the meeting and provided the Board with an update on the activities since the last meeting. He advised that since the last meeting he had taken away a number of action points to Whitehall in

his role as Whitehall sponsor and that over the summer a number of Seminars had been held relevant to LEP.

He outlined the key challenges facing the LEPs in the Autumn: -

- (i) the production of the Strategic Economic Plan with the first draft complete by December 2013. The key issues to consider were around ambition/rationale/delivery and capability.
- (ii) The first draft of the EU Structural and Investment Fund Strategy to be complete by 7 October 2013. The key issues were as above with a greater emphasis on social inclusion.

He advised the Board that the key to success was to look at innovation and challenge and stress test Strategies. The use of critical friends would help the LEP and enable it to continue to improve.

The Chairman informed the Board that following his meeting with Mr Saunders at BIS it had been suggested that the LEP engage with BIS at an early stage in the consultation process which would encourage shared ownership.

Jon Bright concluded by suggesting that the LEP test the Strategies to achieve a buy in.

The Board was informed that Jon Bright would be leaving his role as Senior Whitehall sponsor at the end of the calendar year. Once a successor to the role had been appointed they would be introduced to the Board.

STRATEGIC ECONOMIC STRATEGIES

(Agenda No. 6)

LEP69

GROWTH DEAL

(Agenda No. 6)

LEP70 Sandra Rothwell provided the Board with a powerpoint presentation on the Cornwall and Isles of Scilly Strategic Economic Plan, Plymouth City Deal, Growth Deal and Structural and Investment Funds Strategy 2014-20 covering areas relating to the response to the Heseltine Review, the evolution of the LEP's, timetable for the Growth Deal and EU SIF, relationship between the LEP Strategy, Growth Deal and funding streams, planning for growth to 2050, the SEP emerging themes, Key Performance Indicators by 2020 and the Delivery tools.

In the ensuing discussion regarding the Growth Deal, the main points were noted as follows:-

- (i) it was commented that there should be a plan for growth beyond 2020 and that the LEP should be working towards achieving growth by 2030 which delivered housing and jobs;
- (ii) reference was made to the potential measures which the LEP could take to stimulate private sector investment;
- (iii) reference was made to the need to gain information on the potential gaps in the infrastructure and measures which could be used to gain this type of information;
- (iv) the development of the Local Plan had provided a useful tool to identify gaps;
- (v) the Business Pulse website could be used to assist.

ECONOMY & CULTURE STRATEGY

(Agenda No.)

LEP71 A copy of the Cornwall Council Economic & Culture Strategy was circulated to the Board.

The Board was provided with a brief summary of the Economic & Culture Strategy and informed that the Strategy had many synergies with the LEP Strategy. It was however important that Cornwall Council had a stand alone Strategy which would provide Members with a direction of travel.

Sandra Rothwell confirmed that many of the performance indicators detailed within the Strategy reflected the LEP indicators. Work was currently being undertaken to establish a dashboard to identify the current position of the economy. It was proposed to produce a quarterly statement to ensure that indicators remained on track. The draft Economic & Culture Strategy was due to be considered by the Council's Cabinet on 18 September. Board Directors were invited to make comments on the document as appropriate and forward them to Mel Richardson.

The Chairman advised that both the LEP and Cornwall Councils Economic Strategies were closely related and that it was hoped that the Isles of Scilly Strategy could compliment both whilst recognising the need for variances where necessary.

In the ensuing discussion reference was made to the following points:-

- (i) it was important to note that the Economic & Culture Strategy would drive three key issues, namely the Service Plan for Economic Development, Framework for Cornwall Development Company and budget decisions for Capital and Revenue;
- (ii) reference was made to the future role of Cornwall Development Company and economic development as well as the future budget, it was suggested that this topic could be further discussed at the 'Away Day';
- (iii) in response to comments regarding the level of detail on Culture contained within the Strategy, the Board was informed that the

Strategy was intended to be a high level document with plans sitting behind it which provided more detail on areas such as culture and the green programme.

Action 2: Comments on the Cornwall Council Economic & Culture Strategy be forwarded to Mel Richardson.

PLYMOUTH CITY DEAL

(Agenda No.)

LEP72 Sandra Rothwell provided the Board with an update on the proposals to engage with Plymouth City Council for a City Deal to stimulate growth. Plymouth City Council was bidding for the second wave of City Deals with the specific driver being Marine. It was acknowledged that having a strong City was important for the economy and it was noted that Plymouth played an important economic role for the County.

The Board recognised the importance of the City Deal for Plymouth and was supportive of the proposal provided that there was a clear alignment with the LEP Strategy.

EMPLOYMENT AND SKILLS STRATEGY

(Agenda No.)

LEP73 Gaynor Coley provided the Board with an update on the current position regarding the Employment and Skills Strategy with particular reference to the challenges faced by the Employment and Skills Board in preparing the draft Strategy document. It was acknowledged that the draft Strategy would not address all the challenges. The Board was informed that the most frustrating part in the preparation of the document had been translating it into long term sustainable jobs and how to capture the demand.

In the ensuing discussion reference was made to the following points: -

- (i) it was acknowledged that it was very difficult to gain an understanding of the demand side, there was a need to try and understand the specific organisation mechanisms;
- (ii) The Portfolio Advisory Committee Economic and Culture had considered the Strategy and commented that the main issue related to the need to be clear how it would be delivered to SME's;
- (iii) it was commented that whilst it was beneficial to aim for world class skills there was a need to ensure that there was provision for improving skills at the lower level of the economy;
- (iv) the LEP should ensure flexibility and that this should be reflected in Objective 3;
- (v) it was commented that gaining qualifications did not automatically ensure employment;
- (vi) reference was made to the potential benefits of the apprenticeship scheme and possibility of expanding on the Government scheme;

- (vii) the Board referred to the difficulties of engaging with SME's due to the nature of the SME market;
- (viii) reference was made to the issues faced by the Isles of Scilly gaining access to training;
- (ix) transport was considered to be an issue to gaining access to training, there was a need to ensure integration with the transport Strategy;
- (x) it was recognised that there were links with the Health and Wellbeing Board;
- (xi) there were proposals to meet with representatives of the Health and Wellbeing Board and the Cornwall and Isles of Scilly Local Environment Partnership on a bi-monthly basis to provide updates and draw issues together;
- (xii) the LEP considered that the Portfolio Advisory Committee Economic and Culture should be made aware of the direction of the LEP and provide a reassurance that SME's would be provided with assistance;
- (xiii) reference was made to the output of education establishments and the market needs and the frameworks which were in place and the balance with funding requirements;
- (xiv) the LEP was in a strong position to address the failure in the availability of information;
- (xv) it was acknowledged that one of the barriers related to people not knowing what they want to do and the timeframes involved;
- (xvi) it was commented that it was difficult to address education and industry requirements in tandem. Cornwall Council was keen to raise the level of achievement and attainment.

Action 3: the Employment and Skills Strategy be endorsed and that the comments of the LEP in respect of the Strategy should be taken on board by the Chairman of the Employment and Skills Board.

The Board thanked Gaynor Coley for Chairing the Employment and Skills Board. With the resignation of the current chair, the LEP Chair had agreed an interim Chair arrangement for the Employment and Skills Board for the period to December 2013 and that Trevor Doughty had agreed to undertake the role in the interim period.

EU INVESTMENT STRATEGY

(Agenda No.)

LEP74 The Board received a presentation from Glenn Caplin, Phil McVey and Emily Kent regarding the 2014-2020 European Structural and Investment Fund (SIF) Strategy.

The Board was provided with a summary of the allocation and spend profile together with details of the consultation which had taken place. The report provided details of the background to the Strategy, process followed to produce the draft SIF Strategy, details of the Strategic context

for the LEP area, LEP EU Investment areas, distribution of funds, outputs and results, delivery arrangements including FEI's and CLLD, Governance, Project Pipeline development, communication and consultations, Ex-ante evaluator comments and conclusion.

The recommendation was that in order to meet the 7 October 2013 deadline, Board Directors suggest amendments and approve both the framework of the EU SIF and the draft Strategy (tabled at the meeting). It was acknowledged that the Strategy had been produced within an extremely tight timescale and that further work to improve the document would be required in the next few weeks. In order to maximise the time available to develop the Strategy the Board was asked to empower the Chairman, and Board Directors Julian German, Robert Davey and Gavin Poole authority to sign off further amendments before 7 October 2013.

Glenn Caplin advised that completion of the draft Strategy was on track and provided the Board with a power-point presentation on the EU Structural and Investment Fund Strategy covering areas relating to :-

- Allocation and Spend Profile
- Partnership – Consultation
- Ambition
- Key Question 1 – How much in Financial Engineering Instruments (FEI)?
- Key Question 2 – Which CLLD Approach?
- Key Question 3 – Balance between focussed and generic business support and investment?
- Key Question 4 – Appetite for Risk?
- Key Question 5 – Our approach to 'Smart Specialisation'?
- Key Question 6 – Opt in – or out?
- Key Question 7 – Is the Board comfortable with the investment areas?

Following a full and lengthy debate regarding the EU Structural and Investment Strategy, the main points were noted as follows: -

Ambition

- It was commented that whilst the process followed to achieve the current position was excellent and that a sound evidence base had been used to generate the information, the target of 75% would be difficult to achieve by 2020 in a UK and EU context. It was considered that this figure should be a long term vision as opposed to target;
- Reference was made to building the future economy and the need to ensure that a clear view was contained within the EU Strategy on how it was proposed to build the knowledge;

Productivity & Financial Engineering Instruments (FEI)

- there was a need to ensure the right allocation to prevent funding being spread too far which could in turn create failure;
- whilst the preliminary conclusions of Price Waterhouse Cooper and Glenn Caplin's recommendation to reduce the allocation had been acknowledged, it was decided that at this stage the LEP would continue to press for up to 25% of the programme to be dedicated to FIs.
- the use of an overage agreement should be explored;
- it was noted that should the LEP not deliver the set target figure then programme management could be complicated;
- there was a need to articulate Freedoms and Flexibilities and distinguish between funding and innovation;
- whilst it was agreed that the FEI could be agreed in principle it would be difficult to specify an exact figure until it was known what the projects would be. Glenn Caplin was tasked with commissioning further expert work on this ahead of the final submission in December.

Community Led Local Development (CLLD)

- it was commented that there was a need to open up opportunities for all geographical areas to apply for funding that addressed the requirements of the priority areas of the Strategy and that investment should be based on opportunity and need rather than place;
- the Board gave consideration to the proposed boundary split and the need to ensure 100% coverage across Cornwall and the Isles of Scilly. Glenn Caplin was tasked with liaising with existing LAGs to discuss the LEPs proposal to have 4 areas in Cornwall and 1 on the Isles of Scilly.

Business Support and Investment

- reference was made to the challenges communicating with some business sectors due to the demands of the day job, it was suggested that industry professionals such as Bankers and Accountants could act as intermediaries to channel growth;
- there was a need to define how the LEP could help make a difference to business through support and investment;
- it was acknowledged that some sectors in Cornwall and the Isles of Scilly should have an increased focus on Business Support and Investment;
- a Smart Specialisation framework was currently being developed with key stakeholders and partners which could have take forward those sectors which require an increased focus;
- Business support should be available for the best projects and activities that had a strong rationale on how they meet the priorities, regardless of the business sector;

- Support should be offered for any business in any sector that was eligible under EU regulations (funding should be 'sector blind') but where a case was made for bespoke sector specific business support, this could be funded.

Appetite for Risk

- It was suggested that more focus should be placed on high risk: Transformation with a reduced percentage being made available for low risk sectors which could access funding more readily through other sources;
- There were difficulties judging the risk level until projects had been submitted;
- There was no requirement to reference the risk profile within the EU SIF Strategy.

Smart Specialisation

- Reference was made to the development of a local Smart Specialisation Framework which identified the unique characteristics and assets of Cornwall and the Isles of Scilly;
- There was a need to identify the strengths of the LEP area and the unique characteristics and assets;
- It was the consensus view that the current list of themes did not fully capture the specific markets under the region's competitive advantages and that further work should be undertaken to identify those areas.

National opt-in programmes proposed

- the Board noted the proposed list of National opt-in programmes and commented on the information available at the present time. At this stage there is insufficient detail to establish whether the cost and benefit of opting in would provide a benefit to Cornwall and the Isles of Scilly although more detailed information on the offers was expected in due course.

Glenn Caplin advised the Board that a report on the EU SIF Strategy would be submitted to Cornwall Council's Cabinet on 18 September 2013 and to the Isles of Scilly Council on 17 September 2013; both Council's were being asked for an endorsement on the approach of the LEP Board.

Action 4: The Board agreed the overall principle and key areas of the EU SIF Strategy. In order to maximise the time available to develop the Strategy, the Board delegated authority to the Chairman, and Board Directors Julian German, Robert Davey and Gavin Poole and to liaise with the Isles of Scilly Council to make amendments to the EU SIF Strategy prior to final submission to the Department for Business Innovation and Skills (BIS) on 7

October, 2013 taking into account the points raised above and the following detailed action points:-

- 1. the ambition that by 2020, Cornwall and Isles of Scilly's GDP per head would be above the 75% average for the European Union be set as a long term vision as opposed to a target figure;**
- 2. Jon Bright agreed to take back to Whitehall the LEP concerns regarding the lack of baseline understanding and the proposed timescales;**
- 3. the main aspiration for Financial Engineering Instruments (FEI) was for up to 25% of the programme to be dedicated to FI's. Further work to be commissioned before December**
- 4. there should be an opportunity for all geographical areas to apply for funding that addressed the requirements of the priority areas of the strategy and that investment should be based on opportunity and need rather than place. Glenn Caplin was tasked with liaising with existing LAGs to discuss the LEPs proposal to have 4 areas in Cornwall and 1 on the IoS;**
- 5. EU funding should be available for the best projects and activities that had a strong rationale on how they met the priorities, regardless of business sector, the LEP believes that there should be business support for any business in any sector that was eligible under EU regulations (the funding to be 'sector blind') but where there was a case made for bespoke sector specific business support this could be funded;**
- 6. there was an interest in large, high risk investment projects and a need to embrace those that would help transform and enhance the economy of Cornwall and Isles of Scilly, whilst recognising that there would be some failures along the way;**
- 7. the current list of themes within the local Smart Specialisation Framework did not fully capture the specific markets under the region's competitive advantages and that further work should be undertaken to identify those areas;**
- 8. it was agreed that at this stage the LEP would not opt-in to national programmes until more information on the quality and scope of projects and programmes was made available;**
- 9. that Investment Activities be updated as necessary in line with the comments in point 7;**
- 10. any additional comments should be reported to the Chairman.**

NOTED THAT :-

- (i) National Growth Board – the Chairman advised that he had been appointed to sit on the National Growth Board. Sandra Rothwell advised that she had been invited to make a presentation on the

Growth Deal which would provide an opportunity to raise issues relating to Freedoms and Flexibilities.

- (ii) Lord Heseltine Review – The Board was advised that Lord Heseltine would be visiting Cornwall on 6 & 7 November, 2013, during which he would be visiting Pendennis Shipyard. Richard Reed was invited to attend the event at Pendennis Shipyard on behalf of the LEP Board.
- (iii) Letter from Councillor Candy – The Chairman agreed to write a letter of acknowledgement to the Vice-Chair of the Portfolio Advisory Committee Economy and Culture.

Action 5: Acknowledgment letter to be sent to the Vice-Chair of the PAC for Economy and Culture

RESIGNATION OF BOARD MEMBER - GAYNOR COLEY

(Agenda No.)

LEP75 The Board was informed that Gaynor Coley would be leaving the Eden Project to take up a new role at Kew Gardens and would therefore no longer be a member of the Board.

The Chairman, on behalf of the Board thanked Gaynor for her contribution to the LEP and for her role as Chair of the Employment and Skills Board. He said she would be sorely missed. Board Directors wished her well in her new role.

The LEP would be looking to recruit a new Board Director from the private sector later in the year.

FINANCE & GOVERNANCE UPDATE

(Agenda No. 7)

LEP76 LEP Budget Monitor Update

Robert Davey advised that the LEP Budget Monitor Update was being produced at the end of each month in accordance with the established LEP Financial Timetable.

Financial structures

The Board was informed that the Council had now sought advice on the VAT implications, it was suggested that independent advice now be sought by the LEP on the advice that had been provided.

As per the earlier agreement, Bishop Fleming would provide independent financial advice to the LEP on VAT implications and prepare the accounts for the LEP be accepted.

Financial Structures and Controls

Mel Richardson advised that work was currently underway with the Council's Finance Team to establish a scheme of delegation.

Governance Arrangements

Gavin Poole advised that the LEP Constitution had now been completed. The Chairman said that there had been a request from the LEP network for a LEP to share their articles. It was agreed to do this on the basis it was public information.

Action 6: The LEP articles to be shared with the LEP network and put on the LEP website

OTHER BOARD BUSINESS

(Agenda No. 8)

LEP77

Performance and Risk Review

(Agenda No. 8.1)

LEP77.1 The Board noted the progress being made on the Regional Growth Fund, Growing Places Fund and Enterprise Zone.

The Board commented on the current position regarding Superfast Cornwall.

Action 7: it was agreed that representatives of Cornwall Development Company and BT Outreach be invited to make a presentation to the Board and provide a report outlining the current issues

Sandra Rothwell drew the Boards attention to the High Risk areas within the Progress and Risk Report September 2013, with particular attention on the Infrastructure and Capital programme and provided details of the risk levels associated with activities listed at 3.3 and 4.1 which were unavailable at the time of writing the report.

The Chairman provided the Board with an update on his attendance at meetings of the Local Transport Board (LTB) and outlined the role of the LTB in terms of funding and accountability. The Board discussed transport issues which were seen as potential barriers to growth and suggested that Nigel Blackler be requested to look at what would be required to solve the issues of dualling the entire length of the A30.

The Board noted that the Business Plan would end this calendar year and that work was required to produce the next Plan from 2014. It was commented that with improvements being made in the UK economy there was a need to look to engage with the construction industry and that

Roland Tiplady could provide assistance in this area. The Confederation of British Industry was currently urging the government to push ahead with big building projects due to positive impact they would have on the economy.

Action 8: Nigel Blackler to be requested to consider what would be required to solve the issue of dualling the entire length of the A30

Letters of Support

(Agenda No. 8.2)

LEP77.2 There were no letters of support.

ANY OTHER BUSINESS

(Agenda No. 9)

LEP78 LEP Away Day & future meetings

Sandra Rothwell advised that the LEP Away Day was scheduled to be held on 24 October, 2013 and that details of topics for the day would be circulated to Board Directors in due course.

It was noted that the LEP would not be holding a meeting on the Isles of Scilly during this calendar year as originally proposed. It was however noted that the Board were committed to visiting the Isles of Scilly next year for a future event/meeting/networking opportunity.

The Board was advised that an invitation had been received from the Tate St Ives for use of their facilities as a meeting venue.

Public Relations

The Board was informed that Jason Clark from Deborah Clark Associates would be providing public relations updates.

DATE OF NEXT MEETING

(Agenda No. 10)

LEP79 The next meeting of the Board would be held on 28 November 2013 was scheduled to take place at New County Hall, Truro. As now advised this meeting will now take place in the Conference Room at St Austell Brewery.

The meeting ended at 3.30pm.